

SAP Crystal Solutions  
SAP Crystal Reports and SAP Crystal Server

# Step by Step guide: From Evaluation to Production

## With SAP Crystal Reports 2016





## GETTING A LICENSE KEY

If you're new to SAP Crystal Reports and are unsure if it will fit your needs, you are free to install a 30-day evaluation version on your computer ([www.crystalreports.com/trial](http://www.crystalreports.com/trial)). Once you have determined that SAP Crystal Reports meets your needs, you may purchase a full unrestricted license.

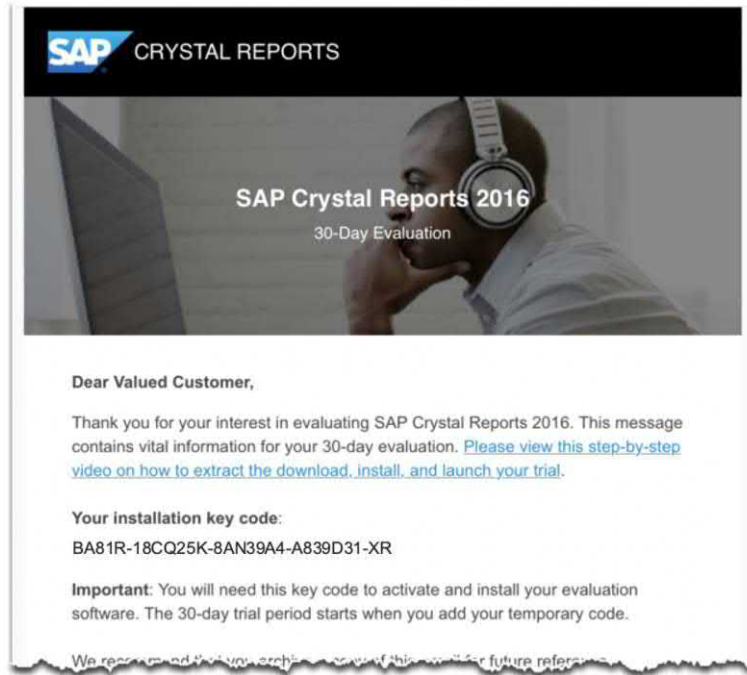
Whether you're using a 30-day evaluation or a fully licensed version of SAP Crystal Reports, you will simply download the installation program from the Crystal Reports website and specify either the 30-day evaluation, or full usage, license key provided to you by SAP.

If you use the evaluation license key and later purchase the full version, you only need change the license key – you won't have to uninstall or reinstall any software.

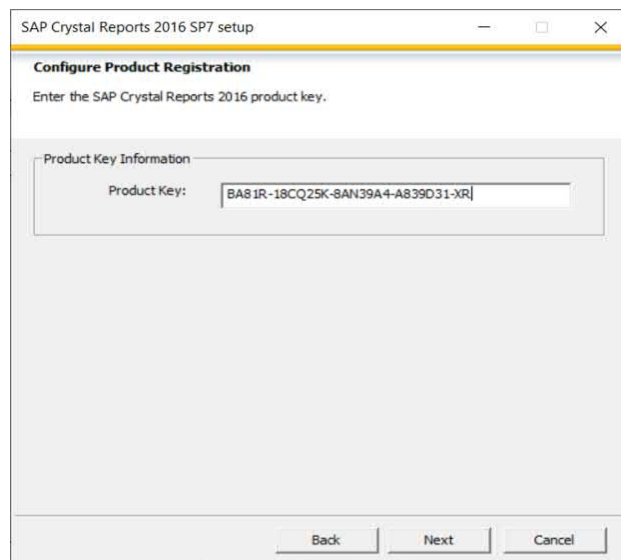
## GETTING A FREE 30-DAY EVALUATION

1. Visit <https://www.crystalreports.com/trial>. There, you may register and download a free 30-day evaluation.

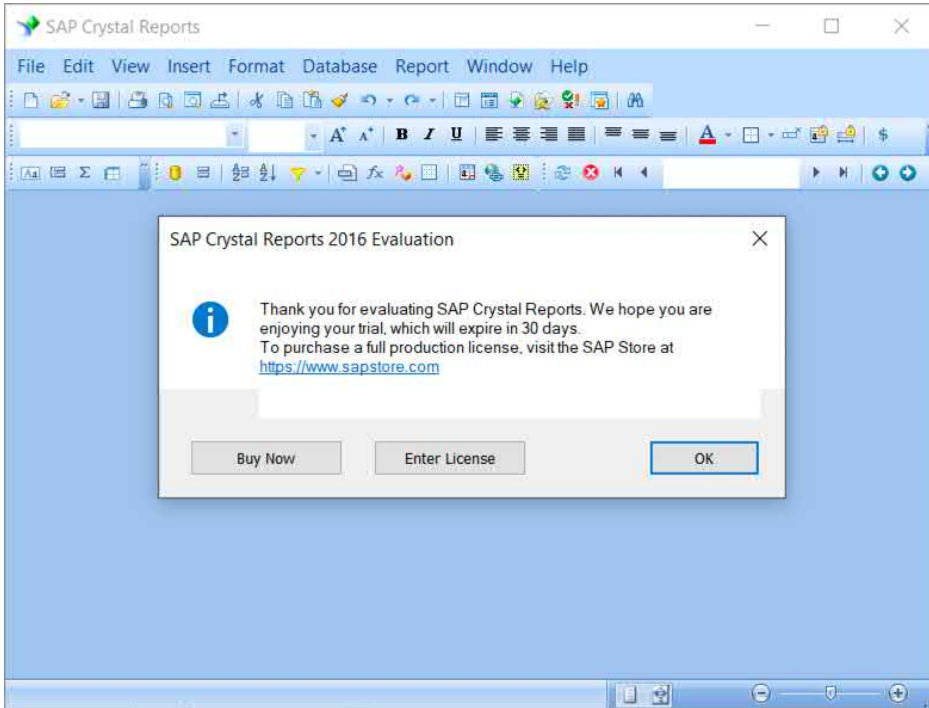
2. Check your e-mail box for a message from SAP with your 30-day evaluation keycode.



3. Once you have downloaded SAP Crystal Reports 2016, run the installation program on your computer. When prompted, enter the evaluation license key from the e-mail you received.

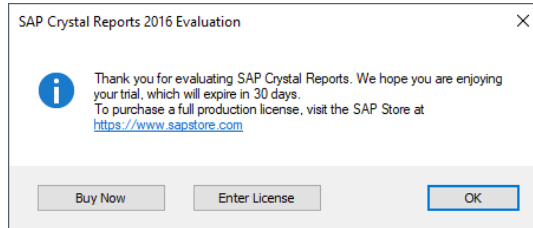



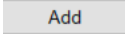
4. When you start SAP Crystal Reports, a message will indicate how long you can continue to use the evaluation version of the program.

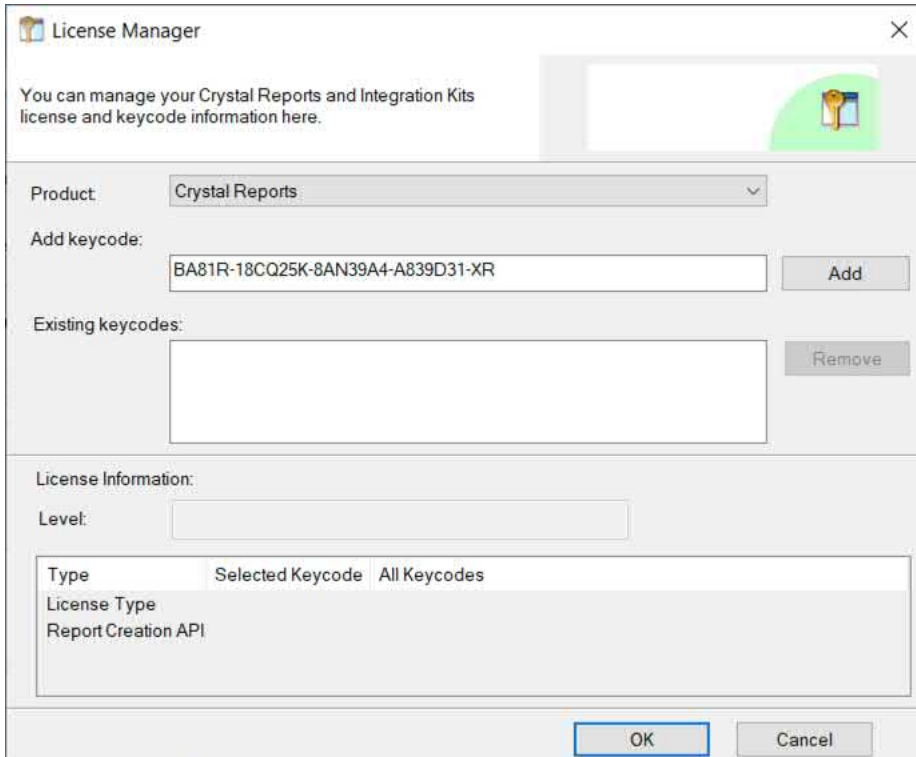


## PURCHASING AND INSTALLING A FULL LICENSE KEY

When you are ready for the full unlimited version of SAP Crystal Reports, simply return to CrystalReports.com to purchase online, or click on the 'Buy Now' button from the evaluation notification screen when you launch Crystal Reports 2016. Once you have made your purchase, you will receive an e-mail from SAP with your full-use license key. You may leave the original software of SAP Crystal Reports installed on your computer and just change the license key.



1. Start SAP Crystal Reports 2016.
2. Choose Help > License Manager from the drop-down menus. The License Manager screen will appear with the evaluation license key appearing in the Existing Keycodes section.
3. Select the evaluation license key and click  .
4. Type in the new full-user license key in the Add Keycode field and click  .



5. Once you have completed adding your full-use license key, you'll no longer see the evaluation "remaining days" message when you start SAP Crystal Reports.



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