

# SAP for Me

**Capability Map** Last change: May 25, 2020

PUBLIC

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# Purpose of this document

This document is intended to provide an executive overview on the various capabilities of SAP for Me. As such this document will be updated on a regular basis as new capabilities become available.

To be always up to date and immediately get informed about latest news on SAP for Me, we do recommend our [SAP for Me topic page in the SAP Community](#).

Furthermore, be aware of the following important links:

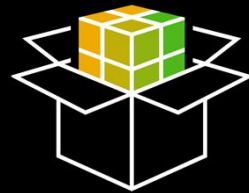
- [Access SAP for Me](#)
- [Create your own SAP Universal ID](#)
- [Learn more about the S-User authorizations you need in order to fully leverage SAP for Me](#)
- [Watch our SAP for Me webinar series](#)

# SAP for Me Capability Areas

SAP for Me currently provides six content-driven capability areas as well as a cross capabilities area that provide core features for every area. An example of such a core feature is the central communication center that is intended to bundle all SAP communication into one place.

## Portfolio & Products

- Manage my purchased products
- Influence my purchased products



## Systems & Provisioning

- Manage my systems



## Knowledge & Learning

- Manage my personal learning
- Manage my company's learning activities



## SAP for Me

Cross Capabilities

## Finance & Legal

- Manage my orders
- Manage my licenses



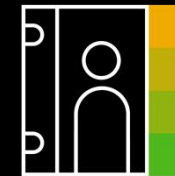
## Maintenance & Support

- Manage my incidents



## Users & Contacts

- Manage my contacts



# SAP for Me Usage Patterns: Link, View, Inspect and Act

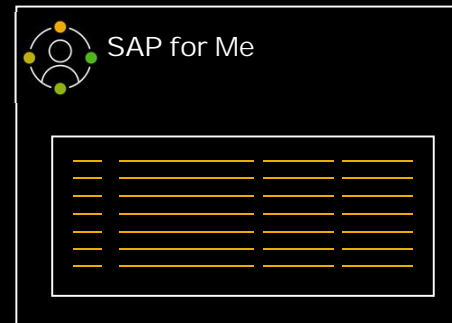
Capabilities in SAP for Me can support four usage patterns. You might find capabilities that currently just provide a link to another SAP tool. Many of these links are intended to grow over time into either a view pattern, a view and inspect pattern or even evolve into a full scenario with a view, inspect and act pattern. An example of such a scenario could be to view a list of products, inspect a specific product and finally trigger an action like a change of a contact person.



Link Pattern

Connects the SAP for Me user with an SAP tool that provides more details or additional context.

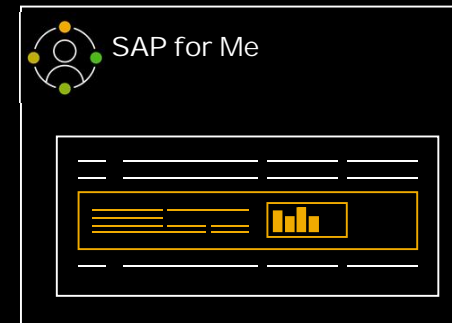
Link



View Pattern

Provides an overview to identify items that raise interest for further inspection.

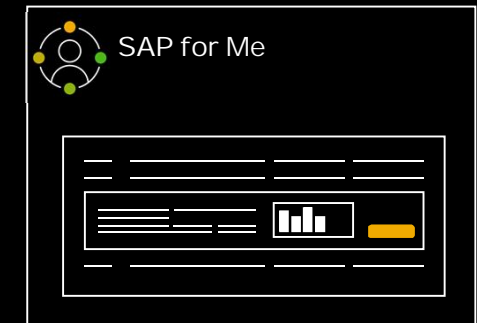
View



Inspect Pattern

Provides a detailed perspective on a certain item to better understand the item.

Inspect



Act Pattern

Allows the SAP for Me user to take context-related action on a specific item.

Act

# SAP for Me – Home Screen

As SAP for Me focuses on a context-driven user experience, the home screen is the starting point for deeper explorations based on your interests. From here SAP for Me can lead into detailed pages that provide more context, for instance around a specific product. In all screens, the shell of SAP for Me connects you with several key features, like the central communication center, your user profile or the feedback channel.

Quick access to user profile,  
communication center and feedback channel

Overview cards to  
start exploration

The screenshot displays the SAP for Me Home Screen for a user named 'aPaul Pharma'. The header includes the SAP logo, the user's name, and a notification icon showing '4 OVERCONSUMPTIONS'. Below the header, there are two main sections: 'Products' and 'Orders'. The 'Products' section features a table with columns for Product Name, Type, License Materials, Orders, and Systems. The 'Orders' section includes a search bar and a table with columns for ID, Material Count, Type, Start, and End.

PRODUCT NAME	TYPE	LICENSE MATERIALS	ORDERS	SYSTEMS
★ Finance Operations HCP	Cloud	1	1	0
★ SAP Business ByDesign	Cloud	1 / 5	3	10
★ SAP BW/4HANA Cloud	On-Premise	0	0	1
★ SAP Cloud for Customer add-ins	Cloud	1	1	1
★ SAP Cloud Platform Integration for process services	Cloud	?	?	0

ID	MATERIAL COUNT	TYPE	START	END
> 0240274309	SAP SFSF Recruiting Posting (8004475)	Order	6/14/19	6/13/20
> 0240320443	SAP ByDesign SCM Enterprise User (8000044) +1 more	Order	3/5/20	3/4/21
> 0240328032	SAP ByDesign Base Fee (8008018) +1 more	Order	5/2/20	5/1/21
> 0240328024	SAP ByDesign, advanced user (8007643) +1 more	Order	5/2/20	5/1/21
> 0240325127	SAP S/4HANA, cloud marketing edition (8004995) +4 more	Order	5/5/20	5/4/21

Header with important, global KPIs

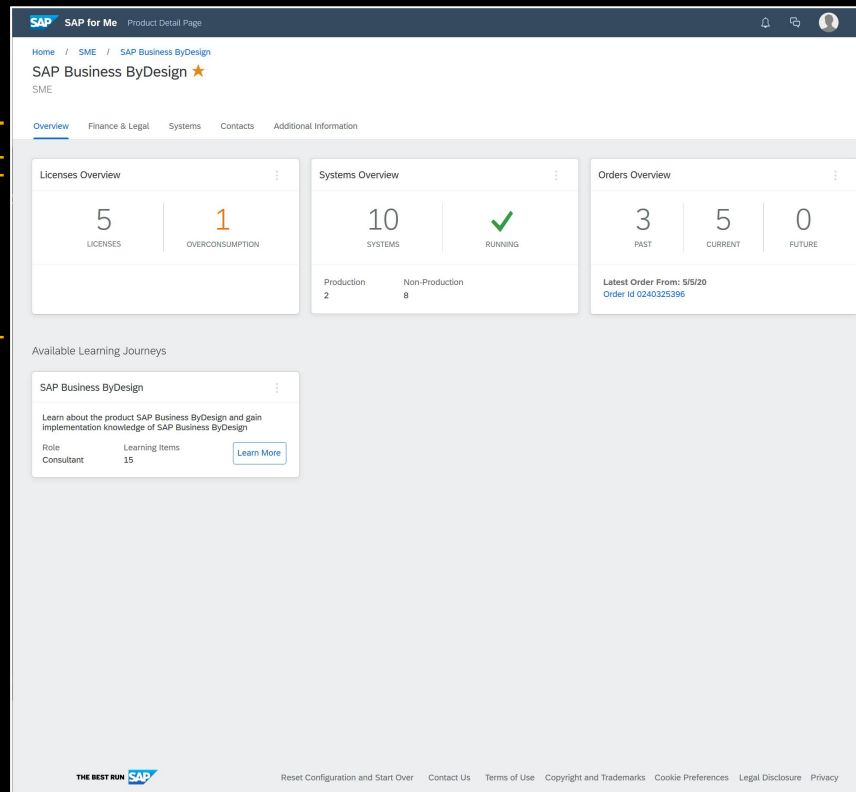
Interest-driven cards  
with first contextual overview

# SAP for Me – Product Detail Page

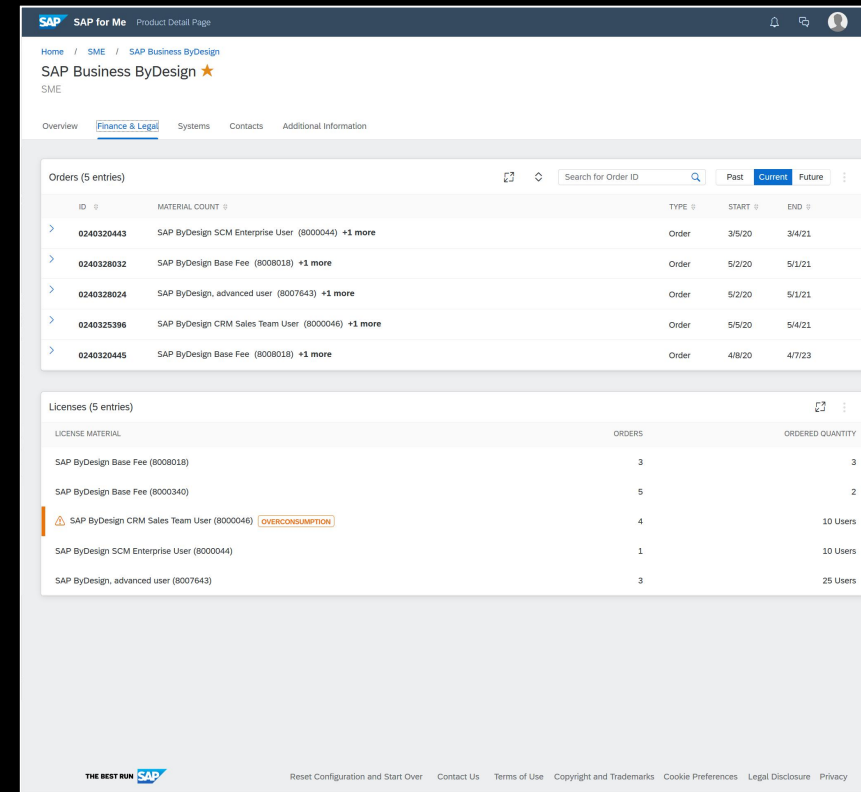
The product detail page provides information around a specific product. It includes an overview that summarizes various KPIs, as well as context-relevant information in the areas of finance, systems and contacts. Furthermore it provides additional, context-specific links to other information sources.

Contextual information areas

Context-specific KPIs



The screenshot shows the 'Overview' tab of the SAP Business ByDesign SME product detail page. It features three main KPI cards: Licenses Overview (5 Licenses, 1 Overconsumption), Systems Overview (10 Systems, 100% Running), and Orders Overview (3 Past, 5 Current, 0 Future). Below these is a section for 'Available Learning Journeys' with a card for 'SAP Business ByDesign' showing 15 learning items for a Consultant role.



The screenshot shows the 'Finance & Legal' tab of the SAP Business ByDesign SME product detail page. It displays two tables: 'Orders (5 entries)' and 'Licenses (5 entries)'. The 'Orders' table lists order IDs, material counts, types, and dates. The 'Licenses' table lists license materials, order counts, and user counts, with one entry highlighted for 'OVERCONSUMPTION'.

Context-specific Card

# Capability Area **Portfolio & Products**

The focus of this area is your purchased SAP portfolio and its related products. SAP for Me users can easily acquire an overview of the constituent parts of the portfolio they have purchased, and can personalize this view for example to display their favorite products. This serves as the perfect starting point for explorations in SAP for Me.

View

## List of purchased products

View a list of products your company has purchased with the customer account your user is connected to.

Act

## Set product favorites

Specify your favorite product to personalize your product list.

View

## Filter products

Filter your product list by a portfolio category or your favorites.

View

## List of purchased products with context details

Requires S-user authorization "Display Order Information in SAP for Me"

View additional details in your product list like the number of related orders, systems or licenses based on your authorization.

Inspect

## Purchased product and its context

Inspect a purchased product in more detail and easily find context-based information

Link

## Related SAP Influence session

Find a link to a related SAP influence (influence.sap.com) session available for your product. Depends on the availability of a session.

Link

## Related tools and links for a product

Find links to additional information sources, related to your product.



# Capability Area **Finance & Legal (1/2)**

This is of particular interest for purchasers, controllers or similar roles, as it provides multiple ways of reviewing your product portfolio from a financial angle. You can review your SAP orders, the licensed materials behind these orders, the connection to the individual product or the consumption of your license.

<b>View</b>	<b>List of all orders</b> Requires S-user authorization "Display Order Information in SAP for Me"	View a list of all orders (incl. start & end dates) related to the customer account your user is connected to, based on your authorization.
<b>View</b>	<b>List of orders related to a product</b> Requires S-user authorization "Display Order Information in SAP for Me"	View all orders that are related to a specific product, based on your authorization.
<b>Inspect</b>	<b>Supplement documents related to an order</b> Requires S-user authorization "Display Order Information in SAP for Me"	Inspect the legal supplement documents related to an individual order, based on your authorization.
<b>View</b>	<b>List of license materials related to an order</b> Requires S-user authorization "Display Order Information in SAP for Me"	View a list of licensed materials related to an order, based on your authorization.
<b>View</b>	<b>View list of license materials related to a product</b> Requires S-user authorization "Display Order Information in SAP for Me"	View a list of licensed materials related to a product, based on your authorization.

# Capability Area Finance & Legal (2/2)

This is of particular interest for purchasers, controllers or similar roles, as it provides multiple ways of reviewing your product portfolio from a financial angle. You can review your SAP orders, the licensed materials behind these orders, the connection to the individual product or the consumption of your license.

View

## List of all cloud product license consumptions

Requires S-user authorization "Access License Utilization for Cloud"

View a list of consumption across all your cloud product licenses based on license consumption metrics.

View

## Contributing license materials per cloud consumption

Requires S-user authorization "Access License Utilization for Cloud"

View a list of license materials related to a license consumption metric.

View

## Highlighted over-consumption situations for cloud products

Requires S-user authorization "Access License Utilization for Cloud"

Get an indication on an over consumption inside a license consumption metric.

Link

## History view on a cloud license consumption using LUI tool

Requires S-user authorization "Access License Utilization for Cloud"

Inspect a specific cloud license consumption regarding the historic development of an consumption, using the License Utilization Tool.

# Capability Area **Cross Capabilities**

SAP for Me provides a lot of cross capabilities that all other areas can benefit from. For instance, we just made a first version of the central communication center available. This will centralize the communication between SAP and its customers and enable much more user-friendly and context-driven communication.

<a href="#">Link</a>	<b>Fast access to other SAP information sources</b>	Find various additional information sources fast.
<a href="#">Act</a>	<b>Personalize fast access</b>	Personalize the fast access cards to your needs and display only those which are of relevance for you.
<a href="#">Act</a>	<b>SAP for Me rating and feedback</b>	Rate SAP for Me and provide feedback about what you like or dislike in SAP for Me.
<a href="#">Act</a>	<b>Influence SAP for Me</b>	Take action, help SAP to better understand what you need in SAP for Me and actively influence SAP for Me by suggesting new features.
<a href="#">View</a>	<b>SAP for Me on a tablet</b>	View SAP for Me on a tablet. To be extended towards smartphones, soon.
<a href="#">View</a>	<b>Communication sent by SAP - Central Communication Center (Beta)</b>	View SAP communication (also send to you via mails) in one central place. Note: This feature currently supports SAP community communication, only.
<a href="#">Link</a>	<b>Deep-link support</b>	Navigate directly via deep-link into a certain area of SAP for Me, which also enables your to bookmark SAP for Me at any place.

# Capability Area **Knowledge & Learning**

Knowledge gathering and continuous learning is an essential part of our lives. And it doesn't stop at the products your company has purchased. Do you want to understand what SAP learnings you are assigned to? Do you want an overview of your earned certificates? Or are you looking for new content in the context of your favorite SAP product? You might be responsible for providing others in your company with learning content, in which case SAP for Me can help you with these tasks too.

View

## Learnings assigned to user

View a list of learnings that are assigned to your user.  
This capabilities requires an existing SAP Learning Hub license.

View

## Completed learnings (history view)

View a list of all your completed learnings.  
This capabilities requires an existing SAP Learning Hub license.

View

## Learning certifications related to a user

View learning certifications, you have gathered through completed learnings.  
This capabilities requires an existing SAP Learning Hub license.

View

## Learning journeys available for a product

Get an overview on available learning journey related to a certain product.

# Capability Area **Maintenance & Support**

You can review maintenance and support incidents across your company, and you can also quickly find out information like when the next maintenance event will occur in one of your cloud products. Of course, we will enrich this area too over time. We plan for example to introduce comprehensive incident handling across your complete SAP product portfolio.

View

## All incidents

Requires S-user authorization "Display All Incidents" or "Display Incidents"

View a list all incidents across your product portfolio.

View

## My incidents

Requires S-user authorization "Display All Incidents" or "Display Incidents"

View a list of your incidents across your product portfolio.

Link

## Inspect individual incident

Requires S-user authorization "Display All Incidents" or "Display Incidents"

Navigate to the SAP ONE Support Launchpad to inspect an individual incident.

Link

## Create new incident

Requires S-user authorization "Report an Incident" or "Send Incidents to SAP"

Navigate to the SAP ONE Support Launchpad to create a new incident.

# Capability Area **Systems & Provisioning**

This area investigates the dimension of systems that are related to an individual product. SAP for Me can be used to locate both cloud-based and on premise systems. While dyed in the wool administrators might choose to stay faithful to their power tools (SAP Cloud Platform Cockpit say), many SAP for Me users will benefit from the fact that they can get a quick and simple overview of what's going on at system level.

[View](#) **On-premise systems related to a product**

View a list of all on-premise systems related to a product.

[View](#) **Availability status of a system**

View current availability status of a system related to a product.

[View](#) **Cloud systems related to a product**

View a list of all cloud systems related to a product.

[Link](#) **Status details in Cloud Availability Center**

Navigate directly to the Cloud Availability Center (CAC) via fast access to explorer status details of cloud systems.

# Capability Area **Users & Contacts** (1/2)

Do you know the contacts provided by SAP for your company? SAP for Me can provide you with this information. It also has the contacts SAP knows in your company. This is of particular interest when it comes to changes in roles and names that you want to communicate to SAP. Instead of this being a cumbersome manual process, you can use SAP for Me and thus make sure that SAP will communicate with the right people on your side going forward.

<a href="#">View</a>	<b>SAP contacts related to a product</b>	View a list of all SAP contacts that are available related to a product.
<a href="#">View</a>	<b>SAP contacts related to a product portfolio</b>	View a list of all SAP contacts that are available related all of your products.
<a href="#">View</a>	<b>Customer contacts related to a product</b>	View a list of contacts SAP is aware of in your company related to a product.
<a href="#">Act</a>	<b>Change customer contacts</b> Requires S-user authorization "Edit Contact-Role Assignment in SAP for Me"	Change the assignment of a contact in your company in relation to a product, so that SAP is aware of the correct contact.
<a href="#">View</a>	<b>Contractual customer contacts</b>	View a list of contacts SAP is aware that are related to a certain product order.

# Capability Area **Users & Contacts** (2/2)

Another dimension of this capability area is the users who can access SAP for Me. Currently, SAP for Me supports S-Users and SAP Universal ID (UID) users. By the end of this year, SAP for Me will also support P-Users and even anonymous access for certain scenarios. We also plan to provide management for your UID users. As such, there is a lot in the pipeline for this area.

<a href="#">View</a>	<b>My contact information and job function</b>	View your own contact information and job function as SAP is aware of.
<a href="#">Act</a>	<b>Change my contact information and job function</b>	Change your own contacts information and job function, so that SAP is aware of your correct contact data.
<a href="#">Link</a>	<b>Change my user password</b>	Navigate into SAP ONE Support Launchpad to change your user password.
<a href="#">View</a>	<b>View my company details</b>	View the details of your company as SAP is aware of.
<a href="#">View</a>	<b>View my linked UID accounts</b>	View a list of user types (S-user or P-user) linked to you SAP Universal ID.
<a href="#">Link</a>	<b>Create my UID account</b>	Create your personal SAP Universal ID, if you don't already have one.



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