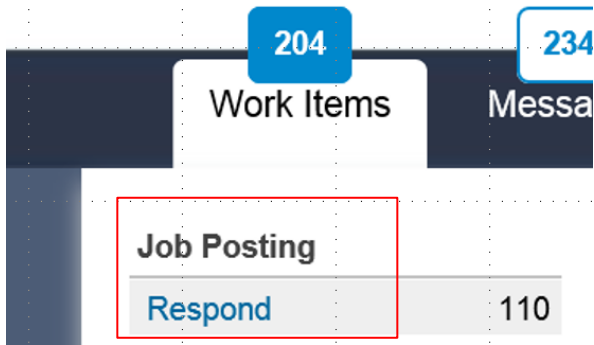


# Supplier: Respond to Job Posting (Individual project resource for non-billable services)

- You will receive a notification when job posting has been submitted for your response (submit candidates). To view work items for approval, go to **Work Items** and click **Respond Job Posting**



- A list for job postings for your response will display. Click on the **Job Posting ID** to display a particular Job Posting

View Create Analytics

Work Items: Job Posting

Action: Respond (11)

Received	ID	Title	Buyer	Site
2016-09-09	<a href="#">SAPXJP00000515</a>	Application Consulting	SAP	SAP SE (0001)
2016-09-09 C	<a href="#">SAPXJP00000514</a>	Application Consulting	SAP	SAP SE (0001)
2016-09-08 C	<a href="#">SAPXJP00000512</a>	Application Consulting	SAP	SAP SE (0001)
2016-08-24 C	<a href="#">SAPXJP00000490</a>	Application Consulting	SAP	SAP SE (0001)

Job Posting [SAPXJP00000515](#)

Application Consulting

Period: 2016-09-09 to 2016-09-30    Status: Submitted    Next Step: Respond    Service Type: Temp

Submit New    Submit Existing    Decline

## Submit Job Seeker/ Candidate(s)

Job Posting SAPXJP00000515



### Application Consulting

Period: 2016-09-09 to 2016-09-30 | Status: Submitted | Next Step: Respond | Service Type: Temp | Buyer: SAP

Submit New | Submit Existing | Decline

Details | Job Seekers (0) | Interviews | Related

#### Accounting

Billable Per Diem	0,00
Cost Allocation	%
IT Procure 2 Pay - G (CC_0101035030)	100,000
<b>Total</b>	<b>100,000</b>

#### Posting Information

Job Posting Owner	DE Requestor
Coordinator	
Distributor	
Creator	DE Requestor
Create Date	2016-09-09
Submit Date	2016-09-09 11:26 AM
Maximum Submissions per Supplier	0
Auto Invoice Type	Time & Expense Sheets
General Terms and Conditions - SAP SE	<p>English: If there is a framework agreement in place between the supplier and SAP SE, the existing framework agreement conditions apply. If there is no framework agreement in place between the supplier and SAP SE the following shall apply: SAP SE General Terms and Conditions for Purchase of Works and Services, in case of purchasing works and services <a href="http://sapassets.edgesuite.net/agreements/supplier-portal/general-terms-and-conditions-for-procurement/general-terms-and-conditions---works-and-services-english-germany.pdf">http://sapassets.edgesuite.net/agreements/supplier-portal/general-terms-and-conditions-for-procurement/general-terms-and-conditions---works-and-services-english-germany.pdf</a> This document has been created automatically and is valid without a signature.</p> <p>German: Besteht zwischen dem Lieferanten und der SAP SE ein Rahmenvertrag, dann gelten die Bedingungen des derzeit gültigen Vertrages. Soweit für die vorliegende Bestellung kein Rahmenvertrag mit dem Lieferanten besteht, gelten: - die Allgemeinen Einkaufsbedingungen für Bestellungen und Beauftragungen über Dienst- und Werkleistungen der SAP SE, soweit Dienst- und Werkleistungen bestellt werden</p>

#### Job Position Details

Buyer Reference	
Job Code	
Site	SAP SE (0001) (0001)
Location	Abstatt, DE (0001_AB01)
Work Location	
Heilbronner Str. 4 Abstatt	
DEU 74232	
Business Unit	SAP SE (0001) (0001)
Legal Entity	SAP SE
Labor Type	Business Professional
Positions Requested	1
Respond by Date	2016-09-09
Travel Time	0,000 %
Hours per Day	8
Hours per Week	50
Total Hours	166,00
Estimated Additional Spend	0,000 %
Estimated Expenses	10,000 %
Flat Adjustments	100,00
Description	3rd party resources used in a project or consultative engagement related to SAP products. (ie. proof of concepts, implementations, analysis, concept design, assessments etc.
Experience Level	E1 - Associate Consultant (SAP Experience 6 months -3 years)

- View **Period** and **Job Position Details**
- To submit a New Candidate, click **Submit New**. (Submit New is used when the candidate has not been previously created and needs to be created for the response)
  1. To submit an Existing Candidate, click **Submit Existing**. (Submit existing is used when the candidate has previously been created, and you can searched a particular candidate from a list of candidates)



(Example for **Submit New**) **Capture mandatory fields:**

- First name
- Last name
- Security ID
- Confirm Security ID
- Available date

## Submit Job Seeker

Job Posting (ID)	Respond by Date	Buyer
Application Consulting (SAPXJP00000493)	2016-08-26	SAP

### Details

---

Code (optional)

First Name

Last Name


Unique ID (optional)

Confirm Unique ID (optional)

Security ID

Confirm Security ID

Available Date

Requested Date

2016-08-26

Submitted to other Job Postings?

Yes  No

- **Attach** CV document (OPTIONAL), click **Attach**
- Comments
- Form of Address
- Is candidate a former SAP contractor
- Is candidate a former SAP employee
- Worker Tax Location (Resource Base Location – is the country where the worker resides and pays local tax)
- Is contractor a freelancer or independent contractor
- To view qualification requirements, see **Qualifications** section (for ordering of individual project resources this section is not always used. Refer to Skills on job position details)
- To view attachments, see **Attachments** section. If you want to add additional attachments, click **Add Attachments**
- To continue to next screen, click **Continue**

Resume/CV (optional)

Attach

Comments (optional)

(characters remaining: 2000)

Form of Address

Known as (Preferred Name - First Name Only) (optional)

Is this candidate a former SAP Contractor?

Please enter former Contractor ID (optional)

Is this candidate a former SAP Employee?

Please enter former SAP ID (optional)


Worker Tax location

Is this candidate a Freelancer / Independent Contractor (IC)?



Note: If there are potential matches to the job seeker record you submitting, warning message will display on the top of the screen **Warning POTENTIAL Matches found**

## Submit Job Seeker

 Your data has not been saved. Please review the errors or warnings and try again.

 Warning: [Potential Matches found](#).

The next screen displays with **Requested Rates and Presented Rates**. These rates are hourly standard rates for remote or onsite.

1. Capture **Presented Bill Rate** for the job seeker (candidate) you are submitting for the job posting.
1. Click on **Calculate** to calculate the Final Bill Rate
2. Click on **Continue**
  - o Summary of job seeker (response to job posting) is displayed
  - o If you want to submit the job seeker, click on **Submit** (A summary screen is displayed with all captured details, click Submit again)
  - o If you want to save the information and submit at a later stage, click **Complete Later**
  - o If a job seeker has been submitted , the job posting status will display as **Submitted**

## Submit Job Seeker

Job Posting (ID)	Respond by Date	Buyer
Application Consulting (SAPXJP00000515)	2016-09-09	SAP

Remit-to Address  
001 – Willy-Brandt-Platz 1-3 Mannheim Baden-Württemberg DEU

### Rates

Rate Category / UOM	Rates	Requested (EUR)	Presented (EUR)
Project worker onsite rate /Hr	Final Bill Rate *		<input type="text" value="200,00"/>

[Calculate](#)

[Cancel](#)

[Continue](#)



- If you want to view the Job Seeker(s) you have submitted for a job posting, click on **Job Seekers** tab on the job posting.
- After the Job Seeker has been submitted, and you want to withdraw the Job Seeker from the job posting, click on **Withdraw**

Job Posting SAPXJP00000515 🗨️ ☆ 📄

Application Consulting

Period: 2016-09-09 to 2016-09-30    Status: Submitted    Next Step: Respond    Service Type: Temp    Buyer: SAP

[Submit New](#) [Submit Existing](#)

[Details](#) **[Job Seekers \(1\)](#)** [Interviews](#) [Related](#)

Job Seekers		Items Found: 1			<a href="#">Filter</a>
Status	Name	Submitted	Currency	ST Rate	Site
<input type="checkbox"/> All					
<input type="checkbox"/> <a href="#">Withdraw</a> 0 selected items					
<input type="checkbox"/> Submitted	<a href="#">Ponte, Elize</a>	2016-09-11 06:57 PM	EUR	0,00	SAP SE (0001)

Last Login Time: 2016-09-11 06:30 PM CEST  
 Confidential and Proprietary Information of SAP America, Inc.  
[Privacy Policy](#) [Terms of Use](#)

SAP Fieldglass July 2016 | ifs-185 sapx  
 © 2016 SAP SE or an SAP affiliate company. All rights reserved.

