PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is effective as of the Effective Date of the relevant SOW and is entered into by and between SAP and Prime Contractor.

RECITALS

WHEREAS, Prime Contractor has obtained or may obtain contracts to provide professional consulting services on projects for clients to be identified within the relevant Statements of Work to this Agreement ("Customer") and those Customers have already licensed or shall license from SAP (or an SAP SESE Affiliate, or an authorized reseller of the SAP Software), the right to use SAP Software or Cloud Solution pursuant to a SA{ license agreement (" License Agreement") as identified in the relevant SOW to this Agreement.

WHEREAS, SAP provides certain Services in the United States which Prime Contractor desires to obtain on the basis of certain statements of work to be executed by the parties which reference and incorporate this Agreement (each a "SOW"). The SOWs more fully describe the scope, duration, and fees for the Services, as well as identifying the Customer for which the Services are being provided and details of the Software License Agreement.

WHEREAS, Prime Contractor is a prime contractor to the Customer and SAP is subcontracting Services to the Prime Contractor.

NOW, THEREFORE, in consideration of the mutual promises and obligations in this Agreement, the sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Definitions**

   1.1. "Confidential Information" means, with respect to SAP, all information which SAP protects against unrestricted disclosure to others, including but not limited to: (a) the SAP Software, Cloud Service, documentation, Work Product, Cloud Materials, SAP hosted or on-demand solution and other SAP materials, including without limitation the following information regarding the SAP software or cloud solution: (i) computer software (object and source codes), programming techniques and programming concepts, methods of processing, system designs embodied in the software; (ii) benchmark results, manuals, program listings, data structures, flow charts, logic diagrams, functional specifications, file formats; and (iii) discoveries, inventions, concepts, designs, flow charts, documentation, product specifications, application program interface specifications, techniques and processes relating to the software; (b) the research and development or investigations of SAP; (c) product offerings, content partners, product pricing, product availability, technical drawings, algorithms, processes, ideas, techniques, formulas, data, schematics, trade secrets, know-how, improvements, marketing plans, forecasts and strategies; and (d) any information about or concerning any third party (which information was provided to SAP subject to an applicable confidentiality obligation to such third party). With respect to Prime Contractor, "Confidential Information" means all information which Prime Contractor or Customer protects against unrestricted disclosure to others and which (i) if in tangible form, Prime Contractor or Customer clearly identifies as confidential or proprietary at the time of disclosure; and (ii) if in intangible form (including disclosure made orally or visually), Prime Contractor or Customer identifies as confidential at the time of disclosure, summarizes the Confidential Information in writing, and delivers such summary to SAP within thirty (30) calendar days of any such disclosure.

   1.2. "Cloud Materials" means any materials produced by SAP in the course of providing cloud related services.

   1.3. "Consultants" means employees and third party Prime Contractors which SAP utilizes to provide Services to Prime Contractor.

   1.4. "Customer" means the end customer of the Prime Contractor for which the Services are being provided, as more specifically detailed in the relevant SOW.

   1.5. "Deliverables" mean such Work Products, if applicable, which are specific outputs that SAP provides to Prime Contractor, provided such output must be clearly and expressly labeled as a "Deliverable" in the applicable SOW.

   1.6. "Intellectual Property Rights" means patents of any type, design rights, utility models or other similar invention rights, copyrights, mask work rights, trade secret, know-how or confidentiality rights, trademarks, trade names and service marks and any other intangible property rights, including applications and registrations for any of the foregoing, in any country, arising under statutory or common law or by contract and whether or not perfected, now existing or hereafter filed, issued, or acquired.

   1.7. "Software License Agreement" means the agreement between SAP (or an SAP SE Affiliate, or an authorized reseller of the SAP software) under which Customer procured or will procure the license rights to use SAP software, as more specifically detailed in the relevant SOW.

   1.8. "SAP Software" means (i) any and all software products licensed to Customer under the Software License Agreement as specified in Software Order Forms (or other order forms, schedules or appendices as applicable) thereto; (ii) any new releases thereof made available through unrestricted shipment pursuant to the respective support agreement and (iii) any complete or partial copies of any of the foregoing.

   1.9. "Services" means professional services, provided by SAP to Prime Contractor under a SOW that references this Agreement.

   1.10. "Taxes" means federal, state or local sales, VAT, GST, foreign withholding, use, property, excise, service or similar taxes now or hereafter levied all of which shall be for Prime Contractor's account.

1.11. "Work Product" means any work product or tangible results produced by or with SAP pursuant to this Agreement or any SOW, including, but not limited to, works created for or in cooperation with Prime Contractor or Customer.

2. Provision of Services.

2.1. SAP will provide the Services in accordance with the SOW.

2.2. SAP may utilize third party Prime Contractors to perform SAP's duties. SAP shall be responsible for the performance of the Services of such third party Prime Contractors to the same extent as SAP is liable for its own Consultants.

2.3. If any Service, in whole or in part, cannot be provided by SAP due to a Prime Contractor issue or a Customer issue and Prime Contractor fails to provide SAP with reasonable advance notice, the time agreed to be spent by SAP resources on such Service will be billed to Prime Contractor.

2.4. Notwithstanding the foregoing, any services and work products provided by SAP to Prime Contractor prior to the execution of this Agreement or a specific SOW or a Change Request are the sole property and Confidential Information of SAP and shall be governed by the terms of this Agreement, in particular sections. 9 (Confidentiality) and 11 (Limitation of Liability). If no agreement is completed, all services, work products and deliverables must be returned or deleted and must not be used.

2.5. Acceptance

Services provided on a time and materials basis will be deemed accepted upon performance. Services provided on a fixed price basis will be deemed accepted upon delivery unless acceptance criteria are agreed between the parties within relevant SOWs.

3. Prime Contractor's General Responsibilities.

3.1. Prime Contractor is responsible for making the necessary arrangements to allow SAP to perform the Services.

3.2. Prime Contractor shall provide and make available all Prime Contractor personnel that SAP reasonably requires in connection with performance of the Services and as may be further addressed in applicable SOWs. Prime Contractor shall procure the availability of any Customer personnel that SAP reasonably requires in connection with performance of the Services and as may be further addressed in applicable SOWs.

3.3. If the Services are performed at Prime Contractor's site, Prime Contractor agrees to provide necessary access to its site including, but not limited to, appropriate access to Prime Contractor premises, computer systems and other facilities. If the Services are performed at Customer's site, Prime Contractor agrees to procure necessary access to Customer's site including, but not limited to, appropriate access to Customer premises, computer systems and other facilities.

3.4. Prime Contractor shall appoint a contact person to supply SAP with any necessary or relevant information and who shall have the authority to make decisions or obtain decisions from others expeditiously. Prime Contractor may instead appoint an employee of the Customer, however subject always to the condition that the employee of the Customer shall be given full authority to make decisions on behalf of the Prime Contractor in relation to this Agreement and as required by this section. In such a case, SAP shall be entitled to fully rely on the decisions of the employee of the Customer as if he were an authorized representative of the Prime Contractor.

4. Change Request Procedures.

4.1. During the term of a SOW, either party can request changes to a SOW in accordance with the change request form attached to the applicable SOW ("Change Request"). Both parties agree to act in good faith to address and mutually agree to any requested Change Requests within a reasonable period of time. Where Change Requests require input from the Customer, Prime Contractor will take all reasonable steps to procure input from the Customer on a timely basis.

4.2. SAP will not perform under a Change Request until agreed to and signed by the parties.

5. Satisfaction with Personnel.

If at any time Prime Contractor (or Customer via Prime Contractor) or SAP is dissatisfied with the material performance of an assigned Consultant or a Prime Contractor project team member, the dissatisfied party shall promptly report such dissatisfaction to the other party in writing and may request a replacement. In the case of SAP dissatisfaction with a Customer project team member, SAP shall report such dissatisfaction to the Prime Contractor. The other party shall use its reasonable discretion in accomplishing any such change (which also, in the case of SAP, shall be subject to staffing availability).

6. Compensation of SAP.

6.1. All Services will be provided by SAP on a time and materials (plus expenses) basis unless otherwise agreed by the parties in the SOW.

6.2. Unless otherwise agreed in writing, the Services will be invoiced in accordance with the fees or rates listed in or referenced in the SOW, or Schedules and Exhibits thereto, as applicable.

6.3. SAP is entitled to require payment in advance if there are any grounds to doubt that Prime Contractor will render payment punctually including Prime Contractor's filing for bankruptcy or similar proceeding

6.4. Fees and other charges described in this Agreement do not include federal, state or local sales, foreign withholding, use, property, excise, service, or similar transaction taxes ("Tax(es)") now or hereafter levied, all of which shall be for Licensee's account. With respect to state/local sales tax, direct pay permits or valid tax-exempt certificates must be provided to SAP at the execution of this SOW. If SAP is required to pay Taxes, Licensee shall reimburse SAP for such amounts. Licensee hereby agrees to indemnify SAP for any Taxes and related costs, interest and penalties paid or payable by SAP. This Section shall not apply to taxes based on SAP's income. Licensee also agrees to pay SAP for additional tax amounts, if any, created by the taxability of Consultants reimbursed travel and living expenses resulting from long term assignments at Licensee's locations.

6.5. SAP's remuneration (or SAP's receipt of such remuneration) shall not in any way be conditioned upon the Prime Contractor receiving payment from the Customer.

7. Term and Termination.

7.1. Term of the Agreement. This Agreement shall be effective as of the Effective Date, specified above, and shall remain in effect unless terminated earlier by either party in accordance with this Section 7.

7.2. Termination of the Agreement for Convenience. Either party may terminate this Agreement for convenience upon thirty (30) days' prior written notice to the other party. If this Agreement is terminated for convenience prior to the completion of one or more SOWs, such termination will not affect the continuation of any such SOW or the applicability of the provisions of this Agreement to any such SOW for the remaining term of that SOW.

7.3. Term of a SOW. Each SOW shall be effective on the effective date set forth in that SOW, and shall remain in effect until completion of the Services or terminated earlier by either party in accordance with this Section 7.

7.4. Termination of a SOW for Convenience. Except as otherwise agreed in a SOW, each SOW (excluding fixed-price SOWs) may be terminated by either party upon thirty (30) days' prior written notice to the other party. If there is more than one SOW referencing this Agreement, a SOW may be terminated for convenience in accordance with the terms of this section without terminating this Agreement or the other SOWs.

7.5. Termination of Agreement and/or a SOW for Cause.

Either party may terminate this Agreement and/or a SOW for cause:

7.5.1. upon thirty (30) days' prior written notice of the other party's material breach of any provision of the Agreement or SOW, as applicable, including more than thirty (30) days delinquency in Prime Contractor's payment of any money due hereunder or any SOW, unless Prime Contractor has cured such breach during such thirty day period; or

7.5.2. immediately if the other party files for bankruptcy, becomes insolvent, or makes an assignment for the benefit of creditors, or otherwise breaches materially its obligations in Confidential Information or Assignment.

7.6. Effect of Termination. Prime Contractor shall be liable for all payments to SAP, including fees for all Services, including expenses, incurred in the performance of such Services up to the date on which any termination of a SOW or the Agreement takes effect. In the event of termination of a SOW or the Agreement, all Confidential Information of either party provided in connection with this Agreement or SOW, as applicable, in the possession of either party shall be returned to the other party or destroyed with certification of such destruction from an individual of authority to bind the respective party.

8. Work Product.

8.1. All title to and rights in the Services, Deliverables and Work Products, and all Intellectual Property Rights embodied therein, including techniques, knowledge or processes of the Services and/or Deliverables (whether or not developed for Prime Contractor), shall be the sole and exclusively property of SAP and SAP SESE. Prime Contractor agrees to execute and to ensure its third parties execute such documentation as reasonably necessary to secure SAP's or SAP SE's title over such rights.

8.2. Once all amounts due under a SOW are paid in full and all claims have been satisfied, SAP will grant to the Customer a non-exclusive, non-transferable license in SAP Deliverables and Work Product provided to Prime Contractor for the benefit of Customer for the duration of the license granted under the Software License Agreement, so long as: (i) Prime Contractor complies with the terms of this Agreement; and (ii) Customer complies with the terms of the Software License Agreement) to use any Deliverables and Work Products provided by SAP under a relevant SOW under this Agreement in order to run Customer's and its Affiliates' internal business operations, and otherwise to the same extent as Customer is granted a license to use the SAP Software, documentation and SAP Confidential Information in the Software License Agreement.

8.3. Prime Contractor must immediately notify SAP in writing if any third party gains unauthorized access to the property or information to or in which SAP retains title or rights and shall take all reasonable steps to stop such unauthorized access and also inform the third party of SAP's rights. Prime Contractor shall also undertake such notification and informing duties on behalf of the Customer and shall procure that the Customer takes all reasonable steps to stop such unauthorized access.

9. Confidentiality

9.1. Use of Confidential Information. Confidential Information shall not be reproduced in any form except as required by the receiving party to perform its obligations under this Agreement and/or a SOW. Any reproduction of any Confidential Information of the other shall remain the property of the disclosing party and shall contain any and all confidential or

proprietary notices or legends which appear on the original. With respect to the Confidential Information of the other, each party : (a) shall take all Reasonable Steps (defined below) to keep all Confidential Information strictly confidential; and (b) shall not disclose any Confidential Information of the other to any person other than its bona fide individuals whose access is necessary to enable it to exercise its rights hereunder. As used herein "Reasonable Steps" means those steps the receiving party takes to protect its own similar proprietary and confidential information, which shall not be less than a reasonable standard of care. Confidential Information of either party disclosed prior to execution of this Agreement shall be subject to the protections afforded hereunder.

9.2. Exceptions. The above restrictions on the use or disclosure of the Confidential Information shall not apply to any Confidential Information that: (a) is independently developed by the receiving party without reference to the disclosing party's Confidential Information, or is lawfully received free of restriction from a third party having the right to furnish such Confidential Information; (b) has become generally available to the public without breach of this Agreement by the receiving party; (c) at the time of disclosure, was known to the receiving party free of restriction; or (d) the disclosing party agrees in writing is free of such restrictions.

9.3. Confidential Terms and Conditions; Publicity. Prime Contractor shall not disclose the terms and conditions of this Agreement or the pricing contained therein to any third party including the Customer (save for any practical, non-commercial terms required by SAP to be passed through to the Customer by the Prime Contractor). Neither party shall use the name of the other party in publicity, advertising, or similar activity, without the prior written consent of the other, except that Prime Contractor agrees that SAP may use Prime Contractor's name in customer listings and to analyze and leverage details from this Agreement and/or SOWs respectively (e.g., to forecast product demand), or, at times mutually agreeable to the parties, as part of SAP's marketing efforts (including without limitation reference calls and stories, press testimonials, site visits, SAPPHIRE participation). SAP will make reasonable efforts to avoid having the reference activities unreasonably interfere with Prime Contractor's business. Prime Contractor will take reasonable steps to procure similar rights for SAP in relation to use of Customer's name and Customer information if required.

10. Warranty

10.1. Warranty

SAP warrants that its Services shall be performed in a professional workman-like manner and with the skills reasonably required for ninety (90) days following completion of the Service. Unless it is expressly confirmed in writing by SAP, no communication of any kind can be construed as imposing on SAP any other or more onerous duty or liability than is set forth in this Agreement.

10.2. Provided Prime Contractor notifies SAP in writing with a specific description of the Services warranty breach within the warranty period and SAP validates the existence of such warranty breach, SAP will, at its option:

10.2.1. re-perform the applicable Services ; or

10.2.2. refund the fee paid for the applicable Services

This is Prime Contractor's sole and exclusive remedy for a warranty breach.

10.3. SAP AND ITS LICENSORS DISCLAIM ALL WARRANTIES EXPRESS OR IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE EXCEPT TO THE EXTENT THAT ANY WARRANTIES IMPLIED BY LAW CANNOT BE VALIDLY WAIVED.

11. Limitation of Liabilities

11.1. ANYTHING TO THE CONTRARY HEREIN NOTWITHSTANDING, EXCEPT FOR DAMAGES RESULTING FROM UNAUTHORIZED USE OR DISCLOSURE OF CONFIDENTIAL INFORMATION AND SAP'S RIGHT TO COLLECT UNPAID FEES, UNDER NO CIRCUMSTANCES SHALL SAP, ITS CONSULTANTS OR PRIME CONTRACTOR BE LIABLE TO EACH OTHER OR ANY OTHER PERSON OR ENTITY FOR AN AMOUNT OF DAMAGES IN EXCESS OF THE FEES PAID FOR THE APPLICABLE SERVICES UNDER THE RELEVANT SOW, AS APPLICABLE, DIRECTLY CAUSING THE DAMAGES OR BE LIABLE TO EACH OTHER OR ANY OTHER PERSON OR ENTITY IN ANY AMOUNT FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR INDIRECT DAMAGES, LOSS OF GOOD WILL OR BUSINESS PROFITS, WORK STOPPAGE, DATA LOSS, COMPUTER FAILURE OR MALFUNCTION, ANY AND ALL OTHER COMMERCIAL DAMAGES OR LOSS, OR EXEMPLARY OR PUNITIVE DAMAGES. The provisions of this Agreement and the fees under a specific SOW allocate the risks between SAP and Prime Contractor.

12. Assignment

Prime Contractor may not, without SAP's prior written consent, assign, delegate, pledge, or otherwise transfer this Agreement, or any of its rights or obligations under this Agreement, or the Work Products and Deliverables or SAP Confidential Information, to any party, whether voluntarily or by operation of law, including by way of sale of assets, merger or consolidation. SAP may (i) assign this Agreement to any of the SAP SE affiliates or (ii) subcontract all or part of the work to be performed under this Agreement or a relevant SOW to a qualified third party.

13. General Provisions

13.1. Severability.

It is the intent of the parties that in case any one or more of the provisions contained in this Agreement shall be held to be invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect the other provisions of this

Agreement, and this Agreement shall be construed as if such invalid or unenforceable provision had never been contained herein.

13.2. <u>No Waiver</u>.

If either party should waive any breach of any provision of this Agreement, it shall not thereby be deemed to have waived any preceding or succeeding breach of the same or any other provision hereof.

13.3. <u>Notice</u>.

All notices or reports which are required or may be given pursuant to this Agreement shall be in writing and shall be deemed to be duly given when delivered to the respective executive offices of SAP and Prime Contractor at the addresses first set forth above. Where in this Section 13.3 or elsewhere in this Agreement written form is required, that requirement can be met by facsimile transmission, exchange of letters or other written form.

13.4. <u>Independent Prime Contractor</u>.

The relationship of SAP and Prime Contractor established by this Agreement is that of an independent Prime Contractor and no employment, agency, trust, partnership or fiduciary relationship is created by this Agreement.

13.5. <u>Force Majeure</u>.

Any delay or nonperformance of any provision of this Agreement (other than for the payment of amounts due hereunder) caused by conditions beyond the reasonable control of the performing party shall not constitute a breach of this Agreement, and the time for performance of such provision, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing performance.

13.6. <u>Governing Law</u>.

This Agreement and any claims arising out of or relating to this Agreement and its subject matter shall be governed by and construed under the laws of the Commonwealth of Pennsylvania, without reference to its conflicts of law principles. The United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Agreement. The Uniform Computer Information Transactions Act as enacted shall not apply. Prime Contractor must initiate a cause of action for any claim(s) arising out of or relating to this Agreement and its subject matter within one (1) year from the date when Prime Contractor knew, or should have known after reasonable investigation, of the facts giving rise to the claim(s).

13.7. <u>Non-Solicitation</u>.

Neither party shall knowingly solicit or hire, any of the other party's employees involved in a SOW during the term of the applicable SOW and for a period of six (6) months from the termination thereof, without the express written consent of the other party. This provision shall not restrict the right of either party to solicit or recruit generally in the media. Where legally enforceable, Prime Contractor shall put in place contractual provisions with the Customer that the Customer shall not knowingly solicit or hire any of SAP's employees involved in a SOW during the term of the applicable SOW and for a period of six (6) months from the termination thereof, without the express written consent of SAP.

13.8. <u>Time</u>.

Time shall not be deemed of the essence.

13.9. <u>Entire Agreement; Written Form; Hierarchy</u>.

13.9.1. This Agreement, including all applicable SOWs and Schedules thereto, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between the parties, whether written or oral, relating to the same subject matter.

13.9.2. No modifications, amendments, or supplements to this Agreement shall be effective for any purpose unless in writing and signed by the authorized signatories of the parties. The foregoing provision also applies to any waiver of the written-form requirement. Where in this Section and elsewhere in this Agreement or a SOW written form is required, that requirement can be met by facsimile transmission, exchange of letters, or other written form (excluding emails).

13.9.3. In the event of any inconsistencies between the Agreement and a SOW, the SOW shall take precedence over the Agreement. However, the SOW must explicitly reference the provision of the Agreement that it amends and state that it supersedes such provision.

13.9.4. No conflicting or other conditions, including Prime Contractor's general terms and conditions, form any part of the Agreement or SOW, even where SAP has performed Services without expressly rejecting such conditions. Any purchase order or other document issued by Prime Contractor is for administrative convenience only. If, for reasons related to Prime Contractor's internal arrangements or otherwise, Prime Contractor's conditions of purchase or other standard terms are included by insertion, reference, enclosure, attachment or otherwise in Prime Contractor's acceptance of SAP's offer (for example, in Prime Contractor's purchase order), Prime Contractor cannot rely on those conditions or terms and they are not incorporated in and do not form any part of the Agreement or SOW, and failure to expressly exclude them does not imply their acceptance. Customer's contractual relationship is with Prime Contractor and SAP does not accept any terms and conditions either express or implied from any Customer documents or statements.

13.10. Regulatory Matters.

The SAP Confidential Information inclusive of all Work Product and Deliverables are subject to the export control laws of various countries, including without limit the laws of the United States. Prime Contractor agrees that it will not, and will procure that the Customer agrees that it will also not, submit the SAP Confidential Information to any government agency for licensing consideration or other regulatory approval without the prior written consent of SAP, and will not export the Confidential Information to countries, persons or entities prohibited by such laws. Prime Contractor shall also be responsible for complying with all applicable governmental regulations of the country where Prime Contractor or Customer is registered, and any foreign countries with respect to the use of the Confidential Information by Prime Contractor and/or its subsidiaries or Customer and/or its subsidiaries.

13.11. Survival.

Sections 7 (Term), 8 (Work Product), 9(Confidentiality), 11 (Limitation of Liabilities), 13.6 (Governing Law), and 13.7 (Non-Solicitation) shall survive any termination of this Agreement.

14. **System Security and Data Safeguards.**

When SAP is given access to Prime Contractor or Customer's systems and data, SAP shall comply with Prime Contractor or Customer's (as applicable) reasonable administrative, technical, and physical safeguards to protect such data and guard against unauthorized access. In connection with such access, Prime Contractor shall be responsible for providing SAP Consultants with user authorizations and passwords to access its systems and revoking such authorizations and terminating such access, as Prime Contractor deems appropriate from time to time. Prime Contractor will procure that Customer will be responsible for providing SAP Consultants with user authorizations and passwords to access its systems and revoking such authorizations and terminating such access, as Customer deems appropriate from time to time. Prime Contractor shall not grant SAP access to Prime Contractor systems or personal information (of Prime Contractor or any third party) unless such access is essential for the performance of Services under the Agreement and Prime Contractor will procure that Customer agrees the same in relation to Customer systems or personal information (of Customer or any third party). The parties agree that no breach of this provision shall be deemed to have occurred in the event of SAP non-conformance with the aforementioned safeguard but where no personal information has been compromised.