

## SAP SERVICES GENERAL TERMS AND CONDITIONS

### 1. DEFINITIONS

- 1.1. **"Affiliate"** means any legal entity in which SAP SE or Customer, directly or indirectly, holds more than 50% of the entity's share or voting rights. Any legal entity will be considered an Affiliate for only such time as that interest is maintained.
- 1.2. **"Agreement"** means the Order Form and all of its appendices including these GTC.
- 1.3. **"Authorized User"** means any individual to whom Customer grants access authorization to use the Cloud Service or SAP Software under the License Agreement.
- 1.4. **"Change Request"** means a change request made in accordance with Section 4 below and in the form made available by SAP from time to time or included in the Order Form.
- 1.5. **"Cloud Service"** means any distinct, hosted, supported and on-demand solution provided by SAP, an SAP Affiliate or an authorized reseller of SAP under an Order Form for Cloud Services.
- 1.6. **"Confidential Information"** means all information which the disclosing party protects against unrestricted disclosure to others that the disclosing party or its Representatives designates as confidential, internal and / or proprietary at the time of disclosure; or should reasonably be understood to be confidential at the time of disclosure given the nature of the information and the circumstances surrounding its disclosure.
- 1.7. **"Consultants"** means employees and third-party contractors which SAP utilizes to provide Services to Customer.
- 1.8. **"Customer Data"** means any content, materials, data and information that Customer or its Authorized Users enter into the production system of a Cloud Service or that Customer derives from its use and stores in the Cloud Service (e.g. Customer-specific reports). Customer Data does not include any component of the Cloud Services, Services, or SAP Materials. Customer Data and its derivatives will not include SAP's Confidential Information.
- 1.9. **"Deliverables"** means those specific Work Products which are explicitly identified as a "Deliverable" under the applicable Order Form.
- 1.10. **"Export Laws"** means all applicable import, export control and sanctions, including but without limitation, the laws of the United States, the EU, and Germany.
- 1.11. **"Feedback"** means input, comments or suggestions regarding SAP's business and technology direction or the possible creation, modification, correction, improvement or enhancement of the Cloud Services, SAP Software or Services (as applicable) purchased by the Customer.
- 1.12. **"Intellectual Property Rights"** means patents of any type, design rights, utility models or other similar invention rights, copyrights and related rights, trade secret, know-how or confidentiality rights, trademarks, trade names and service marks and any other intangible property rights, whether registered or unregistered, including applications (or rights to apply) and registrations for any of the foregoing, in any country, arising under statutory or common law or by contract and whether or not perfected, now existing or hereafter filed, issued, or acquired.
- 1.13. **"License Agreement"** means the agreement between SAP (or an SAP SE Affiliate, or an authorized reseller) under which Customer procured the rights to use SAP Software or a Cloud Service.

- 1.14. **"Material Defect"** means the Deliverable fails to substantially comply with the applicable and corresponding acceptance criteria for that Deliverable set forth in the Order Form.
- 1.15. **"Order Form"** means the applicable ordering document for Services that references these GTC.
- 1.16. **"Representatives"** means a party's Affiliates, employees, contractors, sub-contractors, legal representatives, accountants or other professional advisors.
- 1.17. **"SAP Materials"** means any materials (including statistical reports) provided, developed or made available by SAP (independently or with Customer's cooperation) in the course of performance under the Agreement. This includes but is not limited to Deliverables and the delivery of any Services to the Customer. SAP Materials do not include the Customer Data or Customer Confidential Information.
- 1.18. **"SAP SE"** means SAP SE, a parent company of SAP.
- 1.19. **"SAP Software"** means
  - (i) software products licensed and delivered to Customer as specified in software order forms between SAP (or an SAP SE Affiliate or an authorized reseller) and Customer;
  - (ii) any new releases, updates or versions thereof made available under a License Agreement for SAP Software and Support and
  - (iii) any complete or partial copies of any of the foregoing.
- 1.20. **"Scope Document"** means the document that is provided with and becomes part of the Order Form and which defines sometimes in conjunction with a Service Description the Services to be provided.
- 1.21. **"Services"** mean those service(s) as further defined by the specific Service Descriptions and/or Scope Documents under an Order Form that references these GTC.
- 1.22. **"Service Description"** means pre-defined descriptions of services found at <http://www.sap.com/servicedescriptions> current as of the effective date of the Order Form which in conjunction with a Scope Document defines the Services to be provided and becomes part of the Order Form.
- 1.23. **"Taxes"** means all taxes that should be added to the fees stated on the Order Form in accordance with the ever current laws in force.
- 1.24. **"Work Product"** means any work product or tangible results produced by or with SAP, including works created for or in cooperation with Customer.

## 2. PROVISION OF SERVICES

### 2.1. Performance

- 2.1.1. SAP will provide the Services in accordance with the Order Form and these GTC.
- 2.1.2. If any Service, in whole or in part, cannot be provided by SAP due to a Customer issue and Customer fails to provide SAP with reasonable advance notice, the time spent by the Consultants on such Service will be charged to Customer.

### 2.2. Deadlines

Unless otherwise stated expressly in the relevant Order Form all dates with respect to performance of the Services are estimated for information purposes. SAP is entitled for early delivery compared to such dates.

### 2.3. **Acceptance**

- 2.3.1. If the applicable Order Form does not otherwise specify an acceptance procedure, the following acceptance procedure applies for the Services, Deliverables and Work Products:
- 2.3.2. (a) Fixed price services: if the Order Form specifically defines exchange of documents as a condition for acceptance of certain services as conditions of execution by the Parties, then the services concerned shall be considered as delivered with the execution of these documents by the Customer.
- 2.3.3. (b) Time and material services: if, with regards to any individual item of or the totality of Services, Deliverables and / or Work Products the Order Form does not specifically provide the delivery conditions as described under subsection (a) above, then these services shall be considered as fulfilled upon signature of the activity sheet of SAP by the Customer.
- 2.3.2. Upon delivery by SAP of completed Services, Deliverables and / or Work Products, Customer shall have 10 calendar days to accept or reject ("Acceptance Period") such Services, Deliverables and / or Work Products due to a material defect using reasonable discretion. A "material defect" means the Services, Deliverables and / or Work Products fail to substantially comply with the applicable and corresponding acceptance criteria for that Services, Deliverable and / or Work Product set forth in the Order Form in case such criteria are set. In the lack of such acceptance criteria, a "material defect" means the Services, Deliverables and / or Work Products fail to substantially comply with the applicable and corresponding descriptions specified in the Order Form on Services, Deliverables and / or Work Products. If the relevant Services, Deliverables and / or Work Products, pass the agreed acceptance criteria set forth in the Order Form, Customer will accept the Services, Deliverables and Work Products, such acceptance shall not be unreasonably with-held by Customer.
- 2.3.3. If Customer notifies SAP that it has rejected the Services, Deliverables and / or Work Products, due to a material defect, Customer shall provide written notice, within such 10 day period, specifying the basis of the rejection. SAP shall have a reasonable period to cure such deficiency and re-deliver the Services, Deliverables and / or Work Products, for an additional Acceptance Period. If Customer fails to reject any Services, Deliverables and / or Work Products, within the Acceptance Period, in a written document specifying the deficiency, Customer shall be deemed to have accepted such Services, Deliverables and / or Work Products, as of the 10 th day of the Acceptance Period. Upon acceptance of any Services, Deliverables and / or Work Products, any Services, Deliverables and / or Work Products related to the accepted ones shall be deemed also accepted. All Services, Deliverables and Work Products shall be deemed to be accepted if used productively by the Customer.
- 2.3.4. If an Order Form specifies several Services, Deliverables and / or Work Products, that Customer can use individually, those several Services, Deliverables and / or Work Products will be subject to separate acceptance.
- 2.3.5. If an Order Form specifies subsets of the Services, Deliverables and Work Products, SAP is entitled to submit subsets of the Services, Deliverables and Work Products for acceptance. Subsequent acceptance procedures will address only the correct functioning of the new subsets and whether the subsets accepted earlier correctly interact with the new subsets.

## 3. **CUSTOMER RESPONSIBILITIES**

### 3.1. **Access, System Security and Data Safeguards**

- 3.1.1. Customer will make the necessary arrangements to allow SAP to perform the Services, including the availability of consistent, stable and fast remote connectivity and the necessary authorizations for remote access to Customer's systems.

- 3.1.2. If the Services are performed at Customer's site, Customer agrees to provide necessary access to its site including appropriate access to Customer premises, computer systems and other facilities. Customer must provide free of charge all collaboration that SAP requires in connection with performance of the Order Form, including, for example, human resources, IT systems, data, and telecommunications facilities. Customer must grant SAP direct and remote access to the software and the IT systems. Customer must answer questions and inspect results. Customer warrants that any materials including programs and interfaces provided by it for SAP to perform its contractual duties are free of defects in title that would preclude SAP from performing those duties.
- 3.1.3. When SAP is given access to Customer's systems and data, SAP shall comply with Customer's reasonable administrative, technical, and physical safeguards to protect such data and guard against unauthorized access. In connection with such access, Customer shall be responsible for providing Consultants with user authorizations and passwords to access its systems and revoking such authorizations and terminating such access, as Customer deems appropriate from time to time. Customer shall not grant SAP access to Customer systems or personal information (of Customer or any third party) unless such access is essential for the performance of Services under the Agreement. Customer shall not store any personal data in non-production environments. No breach of this provision shall be deemed to have occurred in the event of SAP's non-conformance with the aforementioned safeguard but where no personal information has been compromised.

### 3.2. **Customer Cooperation**

- 3.2.1. Customer shall provide and make available all Customer personnel that SAP reasonably requires in connection with performance of the Services and as may be further addressed in an applicable Order Form.
- 3.2.2. Customer must nominate in writing a contact for SAP, with an office address, telephone number and e-mail address at which the contact can be reached. The contact must be in a position to make necessary decisions for Customer or ensure that they are made without delay. Customer's contact must maintain effective cooperation with SAP's contact. Customer's employees whose activity is required must be freed from other activities to the appropriate extent.
- 3.2.3. Before commencing live operation with any provided Services, Customer must test it thoroughly for freedom from defects and for suitability in the situation.
- 3.2.4. Customer must take appropriate precautions against the possibility that the Services may have or cause faults; such precautions include, for example, data backups, error diagnosis, and regular results monitoring. Except where otherwise expressly indicated in writing in individual cases, Consultants deployed by SAP are always entitled to act on the assumption that all data with which they come into contact is backed up.
- 3.2.5. Performance by Customer of its general collaborative duties is a primary contractual duty and necessary precondition for the correct performance by SAP of its works and services.

### 3.3. **Use Rights Prerequisites**

- 3.3.1. Customer shall ensure to have all necessary use rights for the SAP Software or Cloud Service as well as any relevant third party license or use rights required to perform the Services.

## 4. **CHANGE REQUEST PROCEDURES**

### 4.1. **Change Requests**

- 4.1.1. Either party can request changes to the Service during the term of an Order Form, through their respective contacts in writing, to the agreed Services, methods, dates and times, and other details.

- 4.1.2. If Customer submits a change request, SAP must inform Customer within 10 working days whether the change is possible or not and what impact the change would have on the Order Form with particular reference to the timeline and remuneration. Customer must thereupon inform SAP in writing within 5 working days whether the change request is to be applied or whether the Order Form is to be continued on the existing terms. If the investigation of a change request itself requires substantial work, SAP is entitled to bill separately for that work.
- 4.1.3. If SAP submits a change request, Customer must notify SAP in writing within 10 working days whether it accepts the change or not.
- 4.1.4. Unless there is agreement about the change, work will continue in accordance with the existing Order Form SAP is not required to perform under a Change Request prior to the execution by the parties of the applicable Change Request.

## **5. SATISFACTION WITH PERSONNEL**

If at any time Customer or SAP is dissatisfied with the material performance of a Consultant or a Customer project team member, the dissatisfied party shall promptly report such dissatisfaction to the other party in writing and may request a replacement. The other party will use its reasonable discretion in accomplishing any such change (which also, in the case of SAP, shall be subject to staffing availability).

## **6. FEES AND TAXES**

### **6.1. Fees and Payment**

Customer shall pay fees as stated in the Order Form. Payments are due within 30 days from the issue date of the invoice. In case of payment delay, if the due claim of SAP is overdue for 30 days, SAP reserves the right to suspend the contractual services. In case of delay in payment, SAP shall charge late payment interest at a yearly rate defined by the Civil Code of Hungary (Act V. of 2013) prorated to the period of the delay.

If Customer does not pay any fees in accordance with the terms of the Agreement then, in addition to any other available remedies, SAP may suspend the provision of Services until payment is made. SAP shall provide Customer with prior written notice before any such suspension. Purchase orders are for administrative convenience only. SAP may issue an invoice and collect payment without a corresponding purchase order.

SAP is entitled to submit invoices for subsets of the Services, Deliverables and Work Products.

### **6.2. Taxes**

All fees and other charges described in the Agreement are net amounts subject to applicable Taxes, which will be charged for in addition to fees under the Agreement.

### **6.3. Offset of claims**

Customer is entitled to offset only claims that are uncontested or ordered by a court of law and to withhold payment or retain possession only to secure claims that are uncontested or ordered by a court of law.

### **6.4. Retention of title**

SAP retains all title to and rights in the Services, Deliverables and Work Products until full satisfaction of its claims under the Order Form. Customer must immediately notify SAP in writing if any third-party gains access to the property to or in which SAP retains title or rights and must also inform the third party of SAP's rights.

## **7. TERM AND TERMINATION**

### **7.1. Term of the Agreement**

The Agreement becomes effective as of the Effective Date specified in the Order Form and shall remain in effect until the end of the term as specified in the Order Form or on completion of the Services in accordance with the Agreement, unless otherwise terminated earlier by either party in accordance with these GTC.

### **7.2. Termination of Agreement**

#### **7.2.1. Either party may terminate the Agreement:**

- a) immediately if the breaching party fails to remedy of its material breach of any provision of the Agreement (including Customer's failure to pay any money due within 30 days of the payment due date) unless the breaching party has cured such breach during a 30 day period provided by the other party in writing;
- b) immediately if the other party files for bankruptcy, becomes insolvent, makes an assignment for the benefit of creditors, or otherwise materially breaches Section 9 of these GTC.
- c) immediately in case SAP has the obligation to deliver a Business Blueprint or materially similar document to the Customer according to the specification of the Order Form and there is no written agreement for any reasons between the Parties on the acceptance of such Business Blueprint within 45 days dated from the receipt of the first version of the Business Blueprint by the Customer.

#### **7.2.2. SAP may terminate the Agreement immediately if Customer breaches Sections 8, 15.4 or 15.6 of the GTC.**

#### **7.2.3. Either party may terminate the Agreement (excluding agreements for fixed-price Services, Premium Engagement Services and subscriptions or monthly reoccurring Services), upon 30-days prior written notice to the other party, unless otherwise agreed in a Services Order Form.**

### **7.3. Effect of termination**

#### **7.3.1. Customer shall be liable for payment of all costs, fees and expenses up to the effective date of termination for:**

- a) any completed, partially completed or scheduled Services from any phase or milestone;
- b) any reasonable committed costs or expenses; and
- c) any non-refundable travel costs including visa costs and related expenses.

#### **7.3.2. The termination of any particular Service in accordance with this Section 6.4 shall not cause or result in termination of any other Services ordered under the same Order Form, nor shall termination of an Order Form or any particular Service under it result in termination of any separate Services Order Form between the parties.**

### **7.4. Survival**

Sections 1, 6, 6.4, 8, 9, 11, 13, 14 and 15 of these GTC survive the expiry or termination of the Agreement.

## **8. INTELLECTUAL PROPERTY RIGHTS**

### **8.1. Customer Materials**

Any Services, Deliverables and Work Products labelled in the Order Form as „Customer Materials“ and created according to the individual requirements of the Customer (e.g., interfaces, programs, documentation, etc.) shall form property of the Customer, once all

amounts due under an Order Form are paid in full and all claims of SAP have been satisfied. However, the know-how, methods and concepts acquired may be used by SAP without limitation but always with regard to the provisions on confidentiality.

## 8.2. **SAP Ownership**

- 8.2.1. Between Customer and SAP all title to and rights to any Services, Deliverables and Work Products not labelled as "Customer Materials" vest exclusively in SAP and (its parent company) SAP SE, notably copyright and rights of authorship, economic rights, rights to inventions, and other industrial property rights. Title and rights for all results of a Custom Development Project (CDP) and / or Cloud Service Development (CSD) is described under this subsection 8.2.
- 8.2.2. Once all amounts due under an Order Form are paid in full and all claims have been satisfied, Customer will be granted a non-exclusive, non-transferable license to use any Services, Deliverables and Work Products provided to it by SAP under a relevant Order Form under the Agreement in order to run Customer's and its Affiliates' internal business operations. This license will be granted to the same extent and term as the License Agreement. The foregoing will be subject to Customer's compliance with the terms of the License Agreement and this Agreement.
- 8.2.3. With respect to any Services, Deliverables and Work Products that are provided under an Order Form in connection with SAP Cloud Services or related to Cloud Software licenses, Customer is granted a non-exclusive license to the same extent and for same time-period, as granted to him by SAP under the corresponding Cloud Order Form.
- 8.2.4. Before accepting them, Customer may use any of the Services, Deliverables and Work Products only to the extent necessary for test purposes. Customer is permitted to create necessary backup copies of the Contract Works. Backup copies must be marked as backup copies and bear the same copyright and authorship notice as the original. The usage rights granted to Customer upon payment of the relevant service fee in full.
- 8.2.5. The rights related to SAP software, additional SAP software and any modification thereof shall be regulated exclusively by the relevant Software Agreements.
- 8.2.6. Customer shall execute such documentation and take such other steps as is reasonably necessary to secure SAP's or SAP SE's title over such rights.
- 8.3. Except for any rights expressly granted to Customer under the Agreement Customer shall not remove SAP's copyright and authorship notices.
- 8.4. Any Services, Deliverables and Work Products provided by SAP to Customer prior to the execution of an applicable Order Form or a Change Request are the sole property and Confidential Information of SAP and shall be governed by the terms of the Agreement. If no Order Form is completed, all Services, Work Products and Deliverables must be returned or deleted and must not be used.
- 8.5. Customer may allow its third-party service providers to access the Deliverables, Work Product and Services of SAP solely for purposes of supporting the Customer or its Affiliates and provided that such third - party service provider is obligated under substantially similar written terms to protect SAP Confidential Information. Customer shall be responsible for breaches of the Agreement caused by its third - party service providers. Customer must immediately notify SAP in writing if any third - party gains unauthorized access to SAP proprietary materials or Confidential Information. Customer shall take all reasonable steps to stop such unauthorized access.



## **9. CONFIDENTIALITY**

### **9.1. Use of Confidential Information**

9.1.1. The receiving party shall:

- a) maintain all Confidential Information of the disclosing party in strict confidence, taking steps to protect the disclosing party's Confidential Information substantially similar to those steps that the receiving party takes to protect its own similar Confidential Information, which shall not be less than a reasonable standard of care;
- b) not disclose or reveal any Confidential Information of the disclosing party to any person other than its Representatives whose access is necessary to enable it to exercise its rights or perform its obligations under the Agreement and who are under obligations of confidentiality substantially similar to those in this Section 9;
- c) not use or reproduce any Confidential Information of the disclosing party for any purpose outside the scope of the Agreement; and
- d) retain any and all confidential, internal or proprietary notices or legends which appear on the original and on any reproductions.

9.1.2. Except in cases described in Section 9.2 hereunder, Customer shall not disclose any information about the Agreement, its terms and conditions, the pricing or any other facts relating thereto to any third party other than the fact of the existence of the Agreement, and the general description of the subject matter of the Agreement.

9.1.3. Confidential Information of either party disclosed prior to execution of the Agreement will be subject to this Section 9.

### **9.2. Compelled Disclosure**

The receiving party may disclose the disclosing party's Confidential Information to the extent required by law, regulation, court order or regulatory agency; provided, that the receiving party required to make such a disclosure uses reasonable efforts to give the disclosing party reasonable prior notice of such required disclosure (to the extent legally permitted) and provides reasonable assistance in contesting the required disclosure, at the request and cost of the disclosing party. The receiving party and its Representatives shall use commercially reasonable efforts to disclose only that portion of the Confidential Information which is legally requested to be disclosed and shall request that all Confidential Information that is so disclosed is accorded confidential treatment.

### **9.3. Exceptions**

9.3.1. The restrictions on use or disclosure of Confidential Information will not apply to any Confidential Information that:

- a) is independently developed by the receiving party without use or reference to the disclosing party's Confidential Information;
- b) has become generally known or available to the public through no act or omission by the receiving party;
- c) at the time of disclosure, was known to the receiving party free of confidentiality restrictions;
- d) is lawfully acquired free of restriction by the receiving party from a third party having the right to furnish such Confidential Information; or
- e) the disclosing party agrees in writing is free of confidentiality restrictions.

### **9.4. Destruction and Return of Confidential Information**

9.4.1. Upon the disclosing party's request or the effective date of expiration or termination of the Agreement, except to the extent it is legally entitled or required to retain the Confidential



Information, the receiving party shall promptly destroy or return to the disclosing party, at the disclosing party's election, all materials containing the disclosing party's Confidential Information and all copies thereof, whether reproductions, summaries, or extracts thereof or based thereon (whether in hard-copy form or on intangible media), provided however that:

- a) if a legal proceeding has been instituted to seek disclosure of the Confidential Information, such material shall not be destroyed until the proceeding is settled or a final judgment with respect thereto has been rendered; and
- b) the receiving party shall not, in connection with the foregoing obligations, be required to identify or delete Confidential Information held in archive or back-up systems in accordance with general systems archiving or backup policies.

9.4.2. The obligation in this Section 9.4 shall not apply to Work Products provided by SAP to Customer, unless the Agreement is terminated by SAP in accordance with Section 7.2.1 or 7.2.2 above.

## **10. PUBLICITY**

Neither party will use the name of the other party in publicity activities without the prior written consent of the other, except that Customer agrees that SAP may use Customer's name in customer listings or quarterly calls with its investors or, at times mutually agreeable to the parties, as part of SAP's marketing efforts (including reference calls and stories, press testimonials, site visits, SAPPHIRE participation). Customer agrees that SAP may share information on Customer with its Affiliates for marketing and other business purposes and that it has secured appropriate authorizations to share Customer employee contact information with SAP.

## **11. FEEDBACK**

Customer may at its sole discretion and option provide SAP with Feedback. In such instance, SAP, SAP SE and its Affiliates may in its sole discretion retain and freely use, incorporate or otherwise exploit such Feedback without restriction, compensation or attribution to the source of the Feedback.

## **12. WARRANTY**

### **12.1. Good industry practices**

12.1.1. SAP warrants that:

- (a) its Services will be performed in a professional workman-like manner by Consultants with the skills reasonably required for the Services; and
- (b) For the warranty period described in the ever-current relevant legal regulations of the Hungarian Law, following provision of the Service, the Deliverables will materially conform with the applicable specifications for that Deliverable. For clarity, the warranty period for Deliverables (if any) resulting from any subscription based Services will in no event exceed the termination date of the subscription based Services.

12.1.2. SAP does not warrant error-free or uninterrupted operation of any Service or Deliverable or that SAP will correct all non-conformities.

### **12.2. Notification**

Customer shall notify SAP without delay in writing of the alleged warranty breach and provide SAP with a precise description of the problem and all relevant information reasonably necessary for SAP in order to rectify such warranty breach.

### **12.3. Remedy**

Provided Customer has notified SAP in accordance with Section 12.2 of a warranty breach and SAP validates the existence of such warranty breach, SAP will, at its option:

- a) re-perform the applicable Services, Deliverable or Work Product; or
- b) refund the fee paid or reallocate quota for the specific non-conforming Service, or Deliverable or Work Product.

This is Customer's sole and exclusive remedy for a warranty breach.

#### 12.4. **Exclusions**

This warranty shall not apply:

- (a) if the Deliverables are not used in accordance with any applicable documentation provided; or
- (b) if the alleged warranty breach is caused by a modification to the Deliverable or Work Product, Customer or third - party software.

### 13. **THIRD PARTY CLAIMS**

#### 13.1. **Claims brought against Customer**

13.1.1. SAP will defend Customer against claims brought against Customer and its Affiliates by any third-party alleging that Customer's and its Affiliates' use of the Deliverables or Work Product infringes or misappropriates a patent claim, copyright or trade secret right. SAP will indemnify Customer against all damages finally awarded against Customer (or the amount of any settlement SAP enters into) with respect to these claims.

13.1.2. SAP's obligation under Section 13.1.1 will not apply if the alleged claim results from:

- a) use of the Deliverables or Work Product in conjunction with any other software, services or any product that SAP did not provide;
- b) use of the Deliverable or Work Product provided for no fee;
- c) Customer's failure to timely notify SAP in writing of any such claim if SAP is prejudiced by Customer's failure to provide or delay in providing such notice;
- d) modification of the Deliverable by Customer or by a third party on behalf of Customer;
- e) anything that Customer provides to SAP including configurations, instructions or specifications in relation to Services; or
- f) any use of the Services not permitted under the Agreement.

13.2. If a third party makes a claim under Section 13.1 or in SAP's reasonable opinion is likely to make such claim, SAP may, at its sole option and expense:

- a) procure for Customer the right to continue using the Deliverable or Work Product under the terms of the Agreement; or
- b) replace or modify the Deliverable or Work Product to be non-infringing without material decrease in functionality.

13.3. If these options are not reasonably available, SAP or Customer may terminate the Agreement relating to the affected Deliverable upon written notice to the other.

13.4. SAP expressly reserves the right to cease such defense of any claim(s) in the event the applicable Deliverable is no longer alleged to infringe or misappropriate the third party's rights.

#### 13.5. **Claims Brought Against SAP**

13.5.1. Customer shall defend SAP and its Affiliates against claims brought against SAP by any third party arising from or related to:

- a) any Customer use of the Services in violation of any applicable law or regulation; and
- b) an allegation that the Customer Data, Customer's use of the Services or anything Customer has provided to SAP including access to third party software or proprietary information violates, infringes or misappropriates the rights of a third party.

13.5.2. The foregoing shall apply regardless of whether such damage is caused by the conduct of Customer and/or its Authorized Users or by the conduct of a third party using Customer's access credentials.

#### 13.6. **Third Party Claim Procedure**

All third - party claims under Sections 13.1 and 13.5 shall be conducted as follows:

- a) The party against whom a third - party claim is brought (the "**Named Party**") will timely notify the other party (the "**Defending Party**") in writing of any claim. The Named Party will reasonably cooperate in the defense and may appear (at its own expense) through counsel reasonably acceptable to the Defending Party, subject to section 13.6 b) below.
- b) The Defending Party will have the right to fully control the defense.
- c) Any settlement of a claim will not include a financial or specific performance obligation on, or admission of liability by the Named Party.

#### 13.7. **Exclusive Remedy**

The provisions of this Section 13 state the sole, exclusive and entire liability of the Defending Party, its Affiliates and subcontractors to the Named Party, and is the Named Party's sole remedy, with respect to covered third party claims and to the infringement and misappropriation of third party intellectual property rights.

### 14. **LIMITATION OF LIABILITY**

#### 14.1. **No Cap on Liability**

Neither party's liability is capped for damages resulting from:

- a) death or bodily injury arising from either party's gross negligence or wilful misconduct; and / or
- b) any failure by Customer to pay any fees due under the Agreement.
- c) damages related to indemnification (Article 13.1.1)
- d) any other liability which cannot be excluded or limited by applicable laws.

#### 14.2. **Liability Cap for Services**

Except as set forth in Section 14.1 above the maximum aggregate liability of either party (or its respective Affiliates, SAP's licensors or SAP subcontractors) to the other or any other person or entity for all events (or series of connected events) shall not exceed the fees paid for the applicable Services under the relevant Order Form or in the case of Premium Engagement Services, subscription based Services or Services with monthly reoccurring fees, the fees paid in the 12 month period preceding the date of the incident giving rise to the liability.

#### 14.3. **Exclusions to Damages**

In no case will:

- a) either party (or its respective Affiliates or SAP's subcontractors or licensors) be liable to the other party for any special, incidental, consequential, or indirect damages, loss of good will or business profits, work stoppage or damages to or loss of data. or for exemplary or punitive damages and;
- b) SAP be liable for any damages caused by any Services provided for no fee.

#### 14.4. **Disclaimer**

Except as expressly provided in the Agreement, neither SAP or its subcontractors or licensors make any representation or warranties, express or implied, statutory or otherwise, regarding any matter, including the merchantability, suitability, originality, or fitness for a particular use or purpose, non-infringement or results to be derived from the use of or integration with any products or Services provided under the Agreement, or that the operation of any products or Services will be secure, uninterrupted or error free. Customer agrees that it is not relying on delivery of future functionality, public comments or advertising of SAP or product roadmaps in obtaining the Services.

### 15. **MISCELLANEOUS**

#### 15.1. **Severability**

If any provision of the Agreement is held to be wholly or in part invalid or unenforceable, the invalidity or unenforceability will not affect the other provisions of the Agreement. The invalid or unenforceable provision will be replaced by a valid and enforceable provision which approximates as closely as possible the intent of the invalid or unenforceable provision. This will also apply in cases of contractual gaps.

#### 15.2. **No Waiver**

A waiver of any breach or obligation of the Agreement is not deemed a waiver of any other breach or obligation.

#### 15.3. **Counterparts**

The Agreement may be signed in counterparts, each of which shall be deemed an original and which shall together constitute one Agreement. Electronic signatures via DocuSign or any other form as determined by SAP are deemed original signatures.

#### 15.4. **Trade Compliance**

15.4.1. SAP and Customer shall comply with Export Laws in the performance of the Agreement. The Services, Work Products and Confidential Information are subject to Export Laws. Customer, its Affiliates and its Authorized Users shall not directly or indirectly export, re-export, release, or transfer the Services, Work Products and Confidential Information in violation of Export Laws. Customer is solely responsible for compliance with Export Laws, including obtaining any required export authorizations if Customer exports or re-exports the Services, Work Products and Confidential Information. Customer must not use the Services or Work Products from Crimea/Sevastopol, the so-called Luhansk People's Republic (LNR) and Donetsk People's Republic (DNR), Cuba, Iran, the People's Republic of Korea (North Korea) and Syria.

15.4.2. Upon SAP's request, Customer shall provide information and documents to support obtaining an export authorization. SAP may immediately terminate the affected Services upon written notice to Customer if:

- a) the competent authority does not grant such export authorization within 18 months; or
- b) Export Laws prohibit SAP from providing the Services to Customer.

#### 15.5. **Notices, written form**

15.5.1. No modifications, amendments, or supplements to the Order Forms shall be effective for any purpose unless in writing and signed by the authorized signatories of the parties.

15.5.2. All notices shall be in writing and given when delivered to the address set forth in an Order Form. Notices may be in the form of an electronic notice to the authorized representative or administrator of the other Party. The written form requirements related to the Deliverables,

Work Product and Services including acceptance, can be met by exchange of letters or in the following electronic formats: facsimile transmission, e-mail transmission with scanned signatures, SAP Store, DocuSign™ or any equivalent electronic process provided by SAP.

**15.6. Assignment**

Without SAP's prior written consent Customer may not assign, delegate, or otherwise transfer the Agreement (or any of its rights or obligations) to any party. SAP may assign the Agreement to SAP SE or any of its Affiliates.

**15.7. Subcontracting**

15.7.1. SAP may use subcontractors to provide all or part of the applicable Services under the Agreement. SAP is responsible for the performance of any Services by a subcontractor to the same extent as it would be if performed by its own employees.

**15.8. Relationship of the Parties**

The parties to the Agreement are independent contractors, and no partnership, franchise, joint venture, agency, fiduciary or employment relationship between the parties is created by the Agreement.

**15.9. Non-Solicitation**

Neither party shall knowingly solicit or hire, any of the other party's employees involved in the Services during the term of the applicable Order Form and for a period of 6 months from the termination thereof, without the express written consent of the other party. Nothing in this provision restricts the parties however from recruiting or soliciting any applicant by means of a general advertisement.

**15.10. Force Majeure**

Any delay in performance (other than for the payment of amounts due) caused by conditions beyond the reasonable control of the performing party is not a breach of the Agreement. The time for performance will be extended for a period equal to the duration of the conditions preventing performance.

**15.11. Governing Law**

The Agreement and any claims (including any non-contractual claims) arising out of or in connection with this Agreement and its subject matter will be governed by and construed under the laws of Hungary. The United Nations Convention on Contracts for the International Sale of Goods and any conflicts of law principles and the Uniform Computer Information Transactions Act (where enacted) will not apply to the Agreement.

**15.12. Jurisdiction and Mandatory Venue**

In the event of any dispute arising from or in connection with the Agreement, especially with its breach, termination, validity or interpretation, the parties exclude the state court procedure and agree to submit the matter to the exclusive and final decision of the Permanent Arbitration Court attached to the Hungarian Chamber of Commerce and Industry (Commercial Arbitration Court Budapest). The Arbitration Court proceeds in accordance with its own Rules of Proceedings (supplemented with the provisions of the Sub-Rules of Expedited Proceedings). The number of arbitrators shall be three and the language to be used in the arbitral proceedings shall be Hungarian. The parties exclude the possibility of the retrial of the proceedings as regulated in Section IX of Act no. LX of 2017 on Arbitration.

**15.13. Entire Agreement**

The Agreement constitutes the complete and exclusive statement of the agreement between SAP and Customer in connection with the parties' business relationship related to the subject matter of the Agreement. All previous representations, discussions and writings (including



any confidentiality agreements) are merged in and superseded by the Agreement and the parties disclaim any reliance on them. The Agreement may be modified solely in writing signed by both parties, except as permitted under the Agreement. Terms and conditions of any Customer issued purchase order shall have no force and effect, even if SAP accepts or does not otherwise reject the purchase order.

**15.14. Separate agreement**

A separate agreement is required for any other goods, works and services that are not expressly described in the respective Order Form. Unless otherwise agreed, such goods, works and services are provided subject to this GTC and SAP is entitled to remuneration for them in accordance with the relevant SAP list of prices and conditions.

**15.15. Hierarchy**

In the event of any inconsistencies between the following order of precedence shall apply:

- (i) Order Form including Scope Document;
- (ii) Service Description (if any);
- (iii) Data Processing Agreement for SAP Support and Professional Services
- (iv) these GTC.